



January 10, 2025

To: Wolf Creek RFPD Board  
Re: Month End Reports

Included are the December 2024 reports for WC RFPD.

1. Statement of Activities
2. Statement of Activities Budget vs. Actual
3. Transaction Detail Report
4. Bank Statements:
  - a. Umpqua Checking
  - b. LGIP

Below are the bank balances as of 12/31/2024. All statements are reconciled.

Umpqua Checking	\$ 34,767.25
Umpqua Savings	260.53
Oregon LGIP	<u>302,804.19</u>
Total	<b>\$ 337,831.97</b>

If there is any other information required, please feel free to contact me.

Regards,

*Cindy Hill*

Cindy Hill, Bookkeeper



01/10/25  
Cash Basis

**Wolf Creek RFPD**  
**Statement of Activities**  
**December 2024**

	General Fund	HazMat	Seismic	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Local Gov't Inv Pool-LGIP				
41001 · Permanent Rate	20,915.22	0.00	0.00	20,915.22
41009 · Interest	1,312.18	0.00	0.00	1,312.18
<b>Total 41000 · Local Gov't Inv Pool-LGIP</b>	<b>22,227.40</b>	<b>0.00</b>	<b>0.00</b>	<b>22,227.40</b>
41120 · Grants				
41121 · Seismic Grant (Reimb)	0.00	0.00	70,244.00	70,244.00
<b>Total 41120 · Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>70,244.00</b>	<b>70,244.00</b>
<b>Total Income</b>	<b>22,227.40</b>	<b>0.00</b>	<b>70,244.00</b>	<b>92,471.40</b>
<b>Gross Profit</b>	<b>22,227.40</b>	<b>0.00</b>	<b>70,244.00</b>	<b>92,471.40</b>
<b>Expense</b>				
61000 · MATERIALS & SERVICES				
61010 · Apparatus Maint & Repair				
5901 · 1998 Pierce Arrow Engine	200.65	0.00	0.00	200.65
<b>Total 61010 · Apparatus Maint &amp; Repair</b>	<b>200.65</b>	<b>0.00</b>	<b>0.00</b>	<b>200.65</b>
61030 · Communications	65.95	0.00	0.00	65.95
61040 · Dues, Fees, Elections, Subscrip	221.50	0.00	0.00	221.50
61050 · 911 Services	149.00	0.00	0.00	149.00
61060 · EMS Supplies	107.30	0.00	0.00	107.30
61070 · Equipment Maint & Testing	18.99	0.00	0.00	18.99
61110 · Fuel	115.08	0.00	0.00	115.08
61130 · Insurance	-89.00	0.00	0.00	-89.00
61140 · Legal	550.00	0.00	0.00	550.00
61143 · Accounting	250.00	0.00	0.00	250.00
61150 · Station Supplies	93.98	0.00	0.00	93.98
61154 · Information Technology (IT)	211.00	0.00	0.00	211.00
61160 · PPE / Uniforms	184.90	0.00	0.00	184.90
61190 · Utilities	565.64	0.00	0.00	565.64
<b>Total 61000 · MATERIALS &amp; SERVICES</b>	<b>2,644.99</b>	<b>0.00</b>	<b>0.00</b>	<b>2,644.99</b>
70000 · PERSONNEL SERVICES				
700010 · Fire Chief Salary	2,000.00	0.00	0.00	2,000.00
700060 · Payroll Taxes - Employer	171.80	0.00	0.00	171.80
<b>Total 70000 · PERSONNEL SERVICES</b>	<b>2,171.80</b>	<b>0.00</b>	<b>0.00</b>	<b>2,171.80</b>
<b>Total Expense</b>	<b>4,816.79</b>	<b>0.00</b>	<b>0.00</b>	<b>4,816.79</b>
<b>Net Ordinary Income</b>	<b>17,410.61</b>	<b>0.00</b>	<b>70,244.00</b>	<b>87,654.61</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
75000 · SEISMIC GRANT				
75010 · Construction Management	0.00	0.00	8,150.00	8,150.00
75030 · Construction	0.00	0.00	46,652.60	46,652.60
<b>Total 75000 · SEISMIC GRANT</b>	<b>0.00</b>	<b>0.00</b>	<b>54,802.60</b>	<b>54,802.60</b>
76000 · HAZMAT GRANT				
76010 · Management	0.00	170.00	0.00	170.00
76020 · Site Assessment	0.00	193.75	0.00	193.75
<b>Total 76000 · HAZMAT GRANT</b>	<b>0.00</b>	<b>363.75</b>	<b>0.00</b>	<b>363.75</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>363.75</b>	<b>54,802.60</b>	<b>55,166.35</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>-363.75</b>	<b>-54,802.60</b>	<b>-55,166.35</b>
<b>Net Income</b>	<b>17,410.61</b>	<b>-363.75</b>	<b>15,441.40</b>	<b>32,488.26</b>

**Wolf Creek RFPD**  
**Statement of Activities Budget vs. Actual**

Cash Basis

July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Local Gov't Inv Pool-LGIP				
41001 · Permanent Rate	95,151.33	105,153.00	-10,001.67	90.5%
41003 · HERT Tax	4.79			
41009 · Interest	6,929.22	7,500.00	-570.78	92.4%
41000 · Local Gov't Inv Pool-LGIP - Other	0.10			
<b>Total 41000 · Local Gov't Inv Pool-LGIP</b>	<b>102,085.44</b>	<b>112,653.00</b>	<b>-10,567.56</b>	<b>90.6%</b>
41120 · Grants				
41121 · Seismic Grant (Reimb)	713,831.00	1,562,757.00	-848,926.00	45.7%
41122 · Hazmat Grant (Reimb)	169,194.00	203,559.00	-34,365.00	83.1%
<b>Total 41120 · Grants</b>	<b>883,025.00</b>	<b>1,766,316.00</b>	<b>-883,291.00</b>	<b>50.0%</b>
41230 · Surplus Equipment	200.00	50,000.00	-49,800.00	0.4%
43060 · Other Tax Income	187.90			
<b>Total Income</b>	<b>985,498.34</b>	<b>1,928,969.00</b>	<b>-943,470.66</b>	<b>51.1%</b>
<b>Gross Profit</b>	<b>985,498.34</b>	<b>1,928,969.00</b>	<b>-943,470.66</b>	<b>51.1%</b>
<b>Expense</b>				
61000 · MATERIALS & SERVICES				
61010 · Apparatus Maint & Repair				
0001 · General Repairs	74.86			
5901 · 1998 Pierce Arrow Engine	319.64			
5951 · Ford SUV-Command	174.73			
5961 · 2006 Ford Wildland	864.33			
61010 · Apparatus Maint & Repair - Other	0.00	7,500.00	-7,500.00	0.0%
<b>Total 61010 · Apparatus Maint &amp; Repair</b>	<b>1,433.56</b>	<b>7,500.00</b>	<b>-6,066.44</b>	<b>19.1%</b>
61020 · Building Maintenance & Repair	446.79	3,000.00	-2,553.21	14.9%
61030 · Communications	131.88	3,000.00	-2,868.12	4.4%
61040 · Dues, Fees, Elections, Subscrip	871.48	2,000.00	-1,128.52	43.6%
61050 · 911 Services	3,614.00	4,000.00	-386.00	90.4%
61060 · EMS Supplies	107.30	1,000.00	-892.70	10.7%
61070 · Equipment Maint & Testing	201.46	5,000.00	-4,798.54	4.0%
61090 · Fire Fighting Supplies	100.32	1,000.00	-899.68	10.0%
61100 · Fire Suppression Equipment	0.00	10,000.00	-10,000.00	0.0%
61110 · Fuel	2,109.90	6,000.00	-3,890.10	35.2%
61130 · Insurance	11.00	18,880.00	-18,869.00	0.1%
61140 · Legal	980.80	2,000.00	-1,019.20	49.0%
61143 · Accounting	4,800.00	9,800.00	-5,000.00	49.0%
61150 · Station Supplies	137.97	2,000.00	-1,862.03	6.9%
61154 · Information Technology (IT)	1,533.00	5,000.00	-3,467.00	30.7%
61160 · PPE / Uniforms	775.75	6,000.00	-5,224.25	12.9%
61170 · Public Relations / Donations	24.92	500.00	-475.08	5.0%
61172 · Fire Prevention	0.00	1,000.00	-1,000.00	0.0%
61180 · Training	0.00	5,000.00	-5,000.00	0.0%
61190 · Utilities	3,727.25	8,000.00	-4,272.75	46.6%
61220 · Water Supply Maintenance	0.00	1,000.00	-1,000.00	0.0%
61230 · SCBA	44.52	3,000.00	-2,955.48	1.5%
61250 · Miscellaneous	0.00	5,000.00	-5,000.00	0.0%
<b>Total 61000 · MATERIALS &amp; SERVICES</b>	<b>21,051.90</b>	<b>109,680.00</b>	<b>-88,628.10</b>	<b>19.2%</b>
70000 · PERSONNEL SERVICES				
700010 · Fire Chief Salary	12,000.00	24,000.00	-12,000.00	50.0%
700050 · Workman's Comp	1,616.51	3,000.00	-1,383.49	53.9%
700060 · Payroll Taxes - Employer	1,026.80	4,391.00	-3,364.20	23.4%
700070 · Personnel Costs	0.00	2,000.00	-2,000.00	0.0%
700080 · Volunteer Reimbursement	0.00	5,000.00	-5,000.00	0.0%
<b>Total 70000 · PERSONNEL SERVICES</b>	<b>14,643.31</b>	<b>38,391.00</b>	<b>-23,747.69</b>	<b>38.1%</b>
71000 · CAPITAL OUTLAY				
71001 · Computers / IT Equipment	0.00	6,000.00	-6,000.00	0.0%
71002 · Radios	0.00	7,500.00	-7,500.00	0.0%
71003 · Apparatus Replacement	0.00	69,000.00	-69,000.00	0.0%
71004 · Fire Station Improvements	8,055.37	100,000.00	-91,944.63	8.1%
71005 · SCBA's	0.00	5,000.00	-5,000.00	0.0%
<b>Total 71000 · CAPITAL OUTLAY</b>	<b>8,055.37</b>	<b>187,500.00</b>	<b>-179,444.63</b>	<b>4.3%</b>
<b>Total Expense</b>	<b>43,750.58</b>	<b>335,571.00</b>	<b>-291,820.42</b>	<b>13.0%</b>
<b>Net Ordinary Income</b>	<b>941,747.76</b>	<b>1,593,398.00</b>	<b>-651,650.24</b>	<b>59.1%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
73000 · Sale of Property	1,150.00			
<b>Total Other Income</b>	<b>1,150.00</b>			
<b>Other Expense</b>				
72000 · CONTINGENCIES				
72002 · Uncategorized Expenses	0.00	30,000.00	-30,000.00	0.0%
<b>Total 72000 · CONTINGENCIES</b>	<b>0.00</b>	<b>30,000.00</b>	<b>-30,000.00</b>	<b>0.0%</b>
74000 · GRANTS (non budgeted)				
74010 · OSFM Staffing	18,179.60	31,309.00	-13,129.40	58.1%
<b>Total 74000 · GRANTS (non budgeted)</b>	<b>18,179.60</b>	<b>31,309.00</b>	<b>-13,129.40</b>	<b>58.1%</b>
75000 · SEISMIC GRANT				
75010 · Construction Management	8,150.00			
75020 · Architecture & Engineering	24,255.05			
75030 · Construction	684,544.06			
75040 · Relocation	1,591.25			
75000 · SEISMIC GRANT - Other	0.00	1,562,757.00	-1,562,757.00	0.0%
<b>Total 75000 · SEISMIC GRANT</b>	<b>718,540.36</b>	<b>1,562,757.00</b>	<b>-844,216.64</b>	<b>46.0%</b>
76000 · HAZMAT GRANT				
76010 · Management	5,876.25			
76020 · Site Assessment	17,536.37			
76040 · Containment	140,535.48			
76050 · DEQ Regulatory	1,922.98			
76000 · HAZMAT GRANT - Other	0.00	203,559.00	-203,559.00	0.0%

**Wolf Creek RFPD**  
**Statement of Activities Budget vs. Actual**

Cash Basis

July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Total 76000 · HAZMAT GRANT	165,871.08	203,559.00	-37,687.92	81.5%
Total Other Expense	902,591.04	1,827,625.00	-925,033.96	49.4%
Net Other Income	-901,441.04	-1,827,625.00	926,183.96	49.3%
Net Income	<u>40,306.72</u>	<u>-234,227.00</u>	<u>274,533.72</u>	<u>-17.2%</u>



**Wolf Creek RFPD**  
**Transaction Detail Report**  
**December 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>41000 · Local Gov't Inv Pool-LGIP</b>				
<b>41001 · Permanent Rate</b>				
12/04/2024	Josephine County Treasurer	Deposit	General F...	19,434.09
12/10/2024	Josephine County Treasurer	Deposit	General F...	1,481.13
	Total 41001 · Permanent Rate			20,915.22
<b>41009 · Interest</b>				
12/31/2024	Oregon LGIP	Deposit	General F...	1,312.18
	Total 41009 · Interest			1,312.18
	Total 41000 · Local Gov't Inv Pool-LGIP			22,227.40
<b>41120 · Grants</b>				
<b>41121 · Seismic Grant (Reimb)</b>				
12/05/2024	OR Business Development	Deposit	Seismic	70,244.00
	Total 41121 · Seismic Grant (Reimb)			70,244.00
	Total 41120 · Grants			70,244.00
	Total Income			92,471.40
	Gross Profit			92,471.40
<b>Expense</b>				
<b>61000 · MATERIALS &amp; SERVICES</b>				
<b>61010 · Apparatus Maint &amp; Repair</b>				
<b>5901 · 1998 Pierce Arrow Engine</b>				
12/26/2024	True North Equipment	Inv A19641 Damaged drain valve replacement	General F...	200.65
	Total 5901 · 1998 Pierce Arrow Engine			200.65
	Total 61010 · Apparatus Maint & Repair			200.65
<b>61030 · Communications</b>				
12/02/2024	American Communication Systems	Radio programming software	General F...	65.95
	Total 61030 · Communications			65.95
<b>61040 · Dues, Fees, Elections, Subscrip</b>				
12/02/2024	Oregon LGIP	ACH fees	General F...	0.05
12/20/2024	Umpqua Bank	Monthly Bill Pay	General F...	5.95
12/20/2024	Umpqua Bank	ACH Charge	General F...	1.50
12/30/2024	Special Districts Assoc of Oregon ...	2025 SDAO Membership Dues	General F...	214.00
	Total 61040 · Dues, Fees, Elections, Subscrip			221.50
<b>61050 · 911 Services</b>				
12/10/2024	Century Link	Radio Tie Line & copies of bills for audit.	General F...	149.00
	Total 61050 · 911 Services			149.00
<b>61060 · EMS Supplies</b>				
12/18/2024	OXILINE LLC	2 replacement pulse oximeters	General F...	107.30
	Total 61060 · EMS Supplies			107.30
<b>61070 · Equipment Maint &amp; Testing</b>				
12/19/2024	Costco	Batteries for equipment	General F...	18.99
	Total 61070 · Equipment Maint & Testing			18.99
<b>61110 · Fuel</b>				
12/11/2024	Carson Woodbury	Monthly billing	General F...	115.08
	Total 61110 · Fuel			115.08
<b>61130 · Insurance</b>				

**Wolf Creek RFPD**  
**Transaction Detail Report**  
**December 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
12/30/2024	SDIS Special Districts Insur Serv	Refund portion of HAZ builder risk construction...	General F...	-89.00
	Total 61130 · Insurance			-89.00
	<b>61140 · Legal</b>			
12/26/2024	Randy K Jentzsch CPA	Inv 13162 NOV 2024 BKKG \$300/PR \$250	General F...	550.00
	Total 61140 · Legal			550.00
	<b>61143 · Accounting</b>			
12/30/2024	Oregon State Audits Division	Filing fee for AUP audit	General F...	250.00
	Total 61143 · Accounting			250.00
	<b>61150 · Station Supplies</b>			
12/30/2024	Staples	Printer ink	General F...	93.98
	Total 61150 · Station Supplies			93.98
	<b>61154 · Information Technology (IT)</b>			
12/17/2024	Microsoft	Subscription & email	General F...	11.00
12/26/2024	Streamline	Inv 2091E05A-0006 Dec 2024	General F...	200.00
	Total 61154 · Information Technology (IT)			211.00
	<b>61160 · PPE / Uniforms</b>			
12/26/2024	Imprints Design & Screen Printing	Inv 23-0600 T-shirts	General F...	184.90
	Total 61160 · PPE / Uniforms			184.90
	<b>61190 · Utilities</b>			
12/03/2024	SO Sanitation	Garbage	General F...	47.89
12/06/2024	SOS Alarm	Monthly Alarm	General F...	144.40
12/17/2024	Hunter Communication	Utilities	General F...	152.77
12/20/2024	Pacific Power	Stations & H2O tanks	General F...	220.58
	Total 61190 · Utilities			565.64
	Total 61000 · MATERIALS & SERVICES			2,644.99
	<b>70000 · PERSONNEL SERVICES</b>			
	<b>700010 · Fire Chief Salary</b>			
12/31/2024		Atchley Gross Wages	General F...	2,000.00
	Total 700010 · Fire Chief Salary			2,000.00
	<b>700060 · Payroll Taxes - Employer</b>			
12/31/2024		Atchley ER Taxes	General F...	171.80
	Total 700060 · Payroll Taxes - Employer			171.80
	Total 70000 · PERSONNEL SERVICES			2,171.80
	Total Expense			4,816.79
	Net Ordinary Income			87,654.61
	<b>Other Income/Expense</b>			
	<b>Other Expense</b>			
	<b>75000 · SEISMIC GRANT</b>			
	<b>75010 · Construction Management</b>			
12/26/2024	ZCS Engineering, Inc.	Inv 40024	Seismic	4,675.00
12/26/2024	ZCS Engineering, Inc.	Inv 39812	Seismic	3,475.00
	Total 75010 · Construction Management			8,150.00
	<b>75030 · Construction</b>			
12/09/2024	Vitus Construction	23069-07	Seismic	46,652.60
	Total 75030 · Construction			46,652.60
	Total 75000 · SEISMIC GRANT			54,802.60



**Wolf Creek RFPD  
Transaction Detail Report  
December 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
<b>76000 · HAZMAT GRANT</b>				
<b>76010 · Management</b>				
12/26/2024	A&M Engineering	Inv 16020	HazMat	170.00
Total 76010 · Management				170.00
<b>76020 · Site Assessment</b>				
12/26/2024	A&M Engineering	Inv 16020	HazMat	193.75
Total 76020 · Site Assessment				193.75
Total 76000 · HAZMAT GRANT				363.75
Total Other Expense				55,166.35
Net Other Income				-55,166.35
<b>Net Income</b>				<b>32,488.26</b>