



December 12, 2024

To: Wolf Creek RFPD Board  
Re: Month End Reports

Included are the November 2024 reports for WC RFPD.

1. Statement of Activities
2. Statement of Activities Budget vs. Actual
3. Transaction Detail Report
4. Bank Statements:
  - a. Umpqua Checking
  - b. LGIP

Below are the bank balances as of 11/30/2024. All statements are reconciled.

Umpqua Checking	29,560.78
Umpqua Savings	260.53
Oregon LGIP	277,082.84
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	306,904.15

If there is any other information required, please feel free to contact me.

Regards,

*Cindy Hill*

Cindy Hill, Bookkeeper

12/12/24

Cash Basis

## Wolf Creek RFPD Statement of Activities Budget vs. Actual July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Local Gov't Inv Pool-LGIP				
41001 · Permanent Rate	74,236.11	105,153.00	-30,916.89	70.6%
41003 · HERT Tax	4.79			
41009 · Interest	5,617.04	7,500.00	-1,882.96	74.9%
41000 · Local Gov't Inv Pool-LGIP - Other	0.10			
<b>Total 41000 · Local Gov't Inv Pool-LGIP</b>	<b>79,858.04</b>	<b>112,653.00</b>	<b>-32,794.96</b>	<b>70.9%</b>
41120 · Grants				
41121 · Seismic Grant (Reimb)	643,587.00	1,562,757.00	-919,170.00	41.2%
41122 · Hazmat Grant (Reimb)	169,194.00	203,559.00	-34,365.00	83.1%
<b>Total 41120 · Grants</b>	<b>812,781.00</b>	<b>1,766,316.00</b>	<b>-953,535.00</b>	<b>46.0%</b>
41230 · Surplus Equipment	200.00	50,000.00	-49,800.00	0.4%
43060 · Other Tax Income	187.90			
<b>Total Income</b>	<b>893,026.94</b>	<b>1,928,969.00</b>	<b>-1,035,942.06</b>	<b>46.3%</b>
<b>Gross Profit</b>	<b>893,026.94</b>	<b>1,928,969.00</b>	<b>-1,035,942.06</b>	<b>46.3%</b>
<b>Expense</b>				
61000 · MATERIALS & SERVICES				
61010 · Apparatus Maint & Repair				
0001 · General Repairs	74.86			
5901 · 1998 Pierce Arrow Engine	118.99			
5951 · Ford SUV-Command	174.73			
5961 · 2006 Ford Wildland	864.33			
61010 · Apparatus Maint & Repair - Other	0.00	7,500.00	-7,500.00	0.0%
<b>Total 61010 · Apparatus Maint &amp; Repair</b>	<b>1,232.91</b>	<b>7,500.00</b>	<b>-6,267.09</b>	<b>16.4%</b>
61020 · Building Maintenance & Repair	446.79	3,000.00	-2,553.21	14.9%
61030 · Communications	65.93	3,000.00	-2,934.07	2.2%
61040 · Dues, Fees, Elections, Subscrip	649.98	2,000.00	-1,350.02	32.5%
61050 · 911 Services	3,465.00	4,000.00	-535.00	86.6%
61060 · EMS Supplies	0.00	1,000.00	-1,000.00	0.0%
61070 · Equipment Maint & Testing	182.47	5,000.00	-4,817.53	3.6%
61090 · Fire Fighting Supplies	100.32	1,000.00	-899.68	10.0%
61100 · Fire Suppression Equipment	0.00	10,000.00	-10,000.00	0.0%
61110 · Fuel	1,994.82	6,000.00	-4,005.18	33.2%
61130 · Insurance	100.00	18,800.00	-18,700.00	0.5%
61140 · Legal	430.80	2,000.00	-1,569.20	21.5%
61143 · Accounting	4,550.00	9,800.00	-5,250.00	46.4%
61150 · Station Supplies	43.99	2,000.00	-1,956.01	2.2%
61154 · Information Technology (IT)	1,322.00	5,000.00	-3,678.00	26.4%
61160 · PPE / Uniforms	590.85	6,000.00	-5,409.15	9.8%
61170 · Public Relations / Donations	24.92	500.00	-475.08	5.0%
61172 · Fire Prevention	0.00	1,000.00	-1,000.00	0.0%
61180 · Training	0.00	5,000.00	-5,000.00	0.0%
61190 · Utilities	3,161.61	8,000.00	-4,838.39	39.5%
61220 · Water Supply Maintenance	0.00	1,000.00	-1,000.00	0.0%
61230 · SCBA	44.52	3,000.00	-2,955.48	1.5%
61250 · Miscellaneous	0.00	5,000.00	-5,000.00	0.0%

12/12/24

Cash Basis

**Wolf Creek RFPD**  
**Statement of Activities Budget vs. Actual**  
**July 2024 through June 2025**

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
<b>Total 61000 · MATERIALS &amp; SERVICES</b>	18,406.91	109,600.00	-91,193.09	16.8%
<b>70000 · PERSONNEL SERVICES</b>				
700010 · Fire Chief Salary	10,000.00	51,200.00	-41,200.00	19.5%
700050 · Workman's Comp	1,616.51	3,000.00	-1,383.49	53.9%
700060 · Payroll Taxes - Employer	855.00	4,391.00	-3,536.00	19.5%
700070 · Personnel Costs	0.00	2,000.00	-2,000.00	0.0%
700080 · Volunteer Reimbursement	0.00	5,000.00	-5,000.00	0.0%
<b>Total 70000 · PERSONNEL SERVICES</b>	12,471.51	65,591.00	-53,119.49	19.0%
<b>71000 · CAPITAL OUTLAY</b>				
71001 · Computers / IT Equipment	0.00	6,000.00	-6,000.00	0.0%
71002 · Radios	0.00	7,500.00	-7,500.00	0.0%
71003 · Apparatus Replacement	0.00	69,000.00	-69,000.00	0.0%
71004 · Fire Station Improvements	8,055.37	100,000.00	-91,944.63	8.1%
71005 · SCBA's	0.00	5,000.00	-5,000.00	0.0%
<b>Total 71000 · CAPITAL OUTLAY</b>	8,055.37	187,500.00	-179,444.63	4.3%
<b>Total Expense</b>	38,933.79	362,691.00	-323,757.21	10.7%
<b>Net Ordinary Income</b>	854,093.15	1,566,278.00	-712,184.85	54.5%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
73000 · Sale of Property	1,150.00			
<b>Total Other Income</b>	1,150.00			
<b>Other Expense</b>				
72000 · CONTINGENCIES				
72002 · Uncategorized Expenses	0.00	30,000.00	-30,000.00	0.0%
<b>Total 72000 · CONTINGENCIES</b>	0.00	30,000.00	-30,000.00	0.0%
74000 · GRANTS (non budgeted)				
74010 · OSFM Staffing	18,179.60	31,309.00	-13,129.40	58.1%
<b>Total 74000 · GRANTS (non budgeted)</b>	18,179.60	31,309.00	-13,129.40	58.1%
75000 · SEISMIC GRANT				
75020 · Architecture & Engineering	24,255.05			
75030 · Construction	637,891.46			
75040 · Relocation	1,591.25			
75000 · SEISMIC GRANT - Other	0.00	1,562,757.00	-1,562,757.00	0.0%
<b>Total 75000 · SEISMIC GRANT</b>	663,737.76	1,562,757.00	-899,019.24	42.5%
76000 · HAZMAT GRANT				
76010 · Management	5,706.25			
76020 · Site Assessment	17,342.62			
76040 · Containment	140,535.48			
76050 · DEQ Regulatory	1,922.98			
76000 · HAZMAT GRANT - Other	0.00	203,559.00	-203,559.00	0.0%
<b>Total 76000 · HAZMAT GRANT</b>	165,507.33	203,559.00	-38,051.67	81.3%

12/12/24  
Cash Basis

Wolf Creek RFPD  
**Statement of Activities Budget vs. Actual**  
July 2024 through June 2025

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	<u>Jul '24 - Jun 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total Other Expense	847,424.69	1,827,625.00	-980,200.31	46.4%
Net Other Income	-846,274.69	-1,827,625.00	981,350.31	46.3%
Net Income	<u>7,818.46</u>	<u>-261,347.00</u>	<u>269,165.46</u>	<u>-3.0%</u>

12/12/24

Cash Basis

**Wolf Creek RFPD**  
**Statement of Activities**  
 November 2024

	General Fund	HazMat	Seismic	Staffing	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
41000 · Local Gov't Inv Pool-LGIP					
41001 · Permanent Rate	72,549.77	0.00	0.00	0.00	72,549.77
41009 · Interest	1,467.28	0.00	0.00	0.00	1,467.28
<b>Total 41000 · Local Gov't Inv Pool-LGIP</b>	<b>74,017.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>74,017.05</b>
41120 · Grants					
41121 · Seismic Grant (Reimb)	0.00	0.00	448,499.00	0.00	448,499.00
<b>Total 41120 · Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>448,499.00</b>	<b>0.00</b>	<b>448,499.00</b>
<b>Total Income</b>	<b>74,017.05</b>	<b>0.00</b>	<b>448,499.00</b>	<b>0.00</b>	<b>522,516.05</b>
<b>Gross Profit</b>	<b>74,017.05</b>	<b>0.00</b>	<b>448,499.00</b>	<b>0.00</b>	<b>522,516.05</b>
<b>Expense</b>					
61000 · MATERIALS & SERVICES					
61010 · Apparatus Maint & Repair					
0001 · General Repairs	64.90	0.00	0.00	0.00	64.90
5901 · 1998 Pierce Arrow Engine	100.00	0.00	0.00	0.00	100.00
5961 · 2006 Ford Wildland	100.00	0.00	0.00	0.00	100.00
<b>Total 61010 · Apparatus Maint &amp; Repair</b>	<b>264.90</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>264.90</b>
61040 · Dues, Fees, Elections, Subscrip	158.86	0.00	0.00	0.00	158.86
61050 · 911 Services	53.00	0.00	0.00	0.00	53.00
61110 · Fuel	601.42	0.00	0.00	0.00	601.42
61143 · Accounting	550.00	0.00	0.00	0.00	550.00
61154 · Information Technology (IT)	1,311.00	0.00	0.00	0.00	1,311.00
61160 · PPE / Uniforms	187.90	0.00	0.00	0.00	187.90
61190 · Utilities	516.41	0.00	0.00	0.00	516.41
<b>Total 61000 · MATERIALS &amp; SERVICES</b>	<b>3,643.49</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,643.49</b>
70000 · PERSONNEL SERVICES					
700010 · Fire Chief Salary	2,000.00	0.00	0.00	0.00	2,000.00
700060 · Payroll Taxes - Employer	171.00	0.00	0.00	0.00	171.00
<b>Total 70000 · PERSONNEL SERVICES</b>	<b>2,171.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,171.00</b>
<b>Total Expense</b>	<b>5,814.49</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,814.49</b>
<b>Net Ordinary Income</b>	<b>68,202.56</b>	<b>0.00</b>	<b>448,499.00</b>	<b>0.00</b>	<b>516,701.56</b>
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
74000 · GRANTS (non budgeted)					
74010 · OSFM Staffing	0.00	0.00	0.00	126.88	126.88
<b>Total 74000 · GRANTS (non budgeted)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>126.88</b>	<b>126.88</b>
75000 · SEISMIC GRANT					
75020 · Architecture & Engineering	0.00	0.00	-8,690.00	0.00	-8,690.00
75030 · Construction	0.00	0.00	444,565.11	0.00	444,565.11
75040 · Relocation	0.00	0.00	1,111.25	0.00	1,111.25

**Wolf Creek RFPD**  
**Statement of Activities**  
**November 2024**

12/12/24

Cash Basis

	General Fund	HazMat	Seismic	Staffing	TOTAL
<b>Total 75000 · SEISMIC GRANT</b>	0.00	0.00	436,986.36	0.00	436,986.36
<b>76000 · HAZMAT GRANT</b>					
76010 · Management	0.00	1,062.50	0.00	0.00	1,062.50
76020 · Site Assessment	0.00	155.00	0.00	0.00	155.00
76040 · Containment	0.00	85,993.87	0.00	0.00	85,993.87
<b>Total 76000 · HAZMAT GRANT</b>	0.00	87,211.37	0.00	0.00	87,211.37
<b>Total Other Expense</b>	0.00	87,211.37	436,986.36	126.88	524,324.61
<b>Net Other Income</b>	0.00	-87,211.37	-436,986.36	-126.88	-524,324.61
<b>Net Income</b>	<b>68,202.56</b>	<b>-87,211.37</b>	<b>11,512.64</b>	<b>-126.88</b>	<b>-7,623.05</b>

**Wolf Creek RFPD**  
**Transaction Detail Report**  
**November 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>41000 · Local Gov't Inv Pool-LGIP</b>				
<b>41001 · Permanent Rate</b>				
11/12/2024	Josephine County Treasurer	Deposit	General F...	16,282.85
11/12/2024	Josephine County Treasurer	Deposit	General F...	19.61
11/12/2024	Josephine County Treasurer	Potential refund credit	General F...	-853.84
11/18/2024	Josephine County Treasurer	Deposit	General F...	3,911.10
11/22/2024	Josephine County Treasurer	Deposit	General F...	9,106.18
11/27/2024	Josephine County Treasurer	Deposit	General F...	44,083.87
Total 41001 · Permanent Rate				72,549.77
<b>41009 · Interest</b>				
11/12/2024	Josephine County Treasurer	Deposit	General F...	0.28
11/12/2024	Josephine County Treasurer	Deposit	General F...	9.38
11/29/2024	Oregon LGIP	Deposit	General F...	1,457.62
Total 41009 · Interest				1,467.28
Total 41000 · Local Gov't Inv Pool-LGIP				74,017.05
<b>41120 · Grants</b>				
<b>41121 · Seismic Grant (Reimb)</b>				
11/12/2024	OR Business Development	Deposit	Seismic	448,499.00
Total 41121 · Seismic Grant (Reimb)				448,499.00
Total 41120 · Grants				448,499.00
Total Income				522,516.05
Gross Profit				522,516.05
<b>Expense</b>				
<b>61000 · MATERIALS &amp; SERVICES</b>				
<b>61010 · Apparatus Maint &amp; Repair</b>				
<b>0001 · General Repairs</b>				
11/08/2024	Amazon	Tire gauge and chuck	General F...	27.52
11/12/2024	Amazon	Tire gauge and chuck	General F...	37.38
Total 0001 · General Repairs				64.90
<b>5901 · 1998 Pierce Arrow Engine</b>				
11/14/2024	Brett Provost	11.04.24 Diagnos issues and order parts	General F...	100.00
Total 5901 · 1998 Pierce Arrow Engine				100.00
<b>5961 · 2006 Ford Wildland</b>				
11/14/2024	Brett Provost	11.04.24 Diagnos issues and order parts	General F...	100.00

**Wolf Creek RFPD**  
**Transaction Detail Report**  
**November 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
	Total 5961 · 2006 Ford Wildland			100.00
	Total 61010 · Apparatus Maint & Repair			264.90
	<b>61040 · Dues, Fees, Elections, Subscrip</b>			
11/01/2024	Oregon LGIP	October fees	General F...	0.10
11/14/2024	OR Govt Ethics Commission	Inv AIE21017	General F...	151.31
11/20/2024	Umpqua Bank	ACH fees	General F...	1.50
11/20/2024	Umpqua Bank	Bill pay fees	General F...	5.95
	Total 61040 · Dues, Fees, Elections, Subscrip			158.86
	<b>61050 · 911 Services</b>			
11/07/2024	Century Link	Radio Tie Line	General F...	53.00
	Total 61050 · 911 Services			53.00
	<b>61110 · Fuel</b>			
11/13/2024	Carson Woodbury	Monthly Billing	General F...	601.42
	Total 61110 · Fuel			601.42
	<b>61143 · Accounting</b>			
11/14/2024	Randy K Jentzsch CPA	BKKG \$300 PR \$250	General F...	550.00
	Total 61143 · Accounting			550.00
	<b>61154 · Information Technology (IT)</b>			
11/18/2024	Microsoft	Subscription	General F...	11.00
11/29/2024	Streamline	Website setup and hosting July thru Nov	General F...	1,300.00
	Total 61154 · Information Technology (IT)			1,311.00
	<b>61160 · PPE / Uniforms</b>			
11/18/2024	Tops and Tees LLC	Uniform T-shirts	General F...	187.90
	Total 61160 · PPE / Uniforms			187.90
	<b>61190 · Utilities</b>			
11/04/2024	SO Sanitation	Utilities	General F...	47.89
11/06/2024	SOS Alarm	Utilities	General F...	144.40
11/15/2024	Hunter Communication	Utilities	General F...	152.77
11/19/2024	Pacific Power	Stations and H2O tanks	General F...	171.35
	Total 61190 · Utilities			516.41
	Total 61000 · MATERIALS & SERVICES			3,643.49
	<b>70000 · PERSONNEL SERVICES</b>			
	<b>700010 · Fire Chief Salary</b>			
11/30/2024		Atchley	General F...	2,000.00



**Wolf Creek RFPD  
Transaction Detail Report  
November 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
	Total 700010 · Fire Chief Salary			2,000.00
	<b>700060 · Payroll Taxes - Employer</b>			
11/30/2024		Atchley ER Taxes	General F...	171.00
	Total 700060 · Payroll Taxes - Employer			171.00
	Total 70000 · PERSONNEL SERVICES			2,171.00
	Total Expense			5,814.49
	Net Ordinary Income			516,701.56
	<b>Other Income/Expense</b>			
	<b>Other Expense</b>			
	<b>74000 · GRANTS (non budgeted)</b>			
	<b>74010 · OSFM Staffing</b>			
11/30/2024		B. Carlton	Staffing	95.63
11/30/2024		B. Carlton ER Taxes	Staffing	8.18
11/30/2024		G. Eastin	Staffing	21.25
11/30/2024		G. Eastin ER Taxes	Staffing	1.82
	Total 74010 · OSFM Staffing			126.88
	Total 74000 · GRANTS (non budgeted)			126.88
	<b>75000 · SEISMIC GRANT</b>			
	<b>75020 · Architecture &amp; Engineering</b>			
11/21/2024	ZCS Engineering, Inc.	Duplicate pymt for Inv 39491 refunded	Seismic	-8,690.00
	Total 75020 · Architecture & Engineering			-8,690.00
	<b>75030 · Construction</b>			
11/18/2024	Vitus Construction	Inv 23069-03	Seismic	379,205.80
11/18/2024	Vitus Construction	Inv 23069-05	Seismic	61,721.98
11/29/2024	The Galli Group	Inv 1235	Seismic	3,637.33
	Total 75030 · Construction			444,565.11
	<b>75040 · Relocation</b>			
11/08/2024	SOS Alarm	Utilities	Seismic	781.25
11/29/2024	Secure Space Storage LLC	Invs 8426 & 8527	Seismic	240.00
11/29/2024	Wolf Creek Community Center	Inv 14	Seismic	90.00
	Total 75040 · Relocation			1,111.25
	Total 75000 · SEISMIC GRANT			436,986.36
	<b>76000 · HAZMAT GRANT</b>			
	<b>76010 · Management</b>			
11/29/2024	A&M Engineering	Inv 15958	HazMat	1,062.50

**Wolf Creek RFPD  
Transaction Detail Report  
November 2024**

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<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
Total 76010 · Management				1,062.50
<b>76020 · Site Assessment</b>				
11/29/2024	A&M Engineering	Inv 15958	HazMat	155.00
Total 76020 · Site Assessment				155.00
<b>76040 · Containment</b>				
11/18/2024	Vitus Construction	Inv 23069-04	HazMat	10,436.70
11/18/2024	Vitus Construction	Inv 23069-06	HazMat	75,557.17
Total 76040 · Containment				85,993.87
Total 76000 · HAZMAT GRANT				87,211.37
Total Other Expense				524,324.61
Net Other Income				-524,324.61
<b>Net Income</b>				<b>-7,623.05</b>