



July 8, 2024

To: Wolf Creek RFPD Board  
Re: Month End Reports

Included are the July 2024 reports for WC RFPD.

1. Statement of Activities
2. Statement of Activities Budget vs. Actual
3. Transaction Detail Report
4. Bank Statements:
  - a. Umpqua Checking
  - b. LGIP

Below are the bank balances as of 07/31/2024. All statements are reconciled.

Umpqua Checking	\$ 26,226.46
Umpqua Savings	\$ 260.50
Oregon LGIP	\$ 238,030.27
Total	<u>\$ 264,517.23</u>

If there is any other information required, please feel free to contact me.

Regards,

*Cindy Hill*

Cindy Hill, Bookkeeper

**Wolf Creek RFPD  
Statement of Activities**

08/12/24

Cash Basis

July 2024

	General Fund	HazMat	Seismic	Staffing	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
41000 · Local Gov't Inv Pool-LGIP					
41001 · Permanent Rate	744.29	0.00	0.00	0.00	744.29
41009 · Interest	1,106.70	0.00	0.00	0.00	1,106.70
<b>Total 41000 · Local Gov't Inv Pool-LGIP</b>	1,850.99	0.00	0.00	0.00	1,850.99
41230 · Surplus Equipment	200.00	0.00	0.00	0.00	200.00
43060 · Other Tax Income	187.90	0.00	0.00	0.00	187.90
<b>Total Income</b>	2,238.89	0.00	0.00	0.00	2,238.89
<b>Gross Profit</b>	2,238.89	0.00	0.00	0.00	2,238.89
<b>Expense</b>					
61000 · MATERIALS & SERVICES					
61010 · Apparatus Maint & Repair					
0001 · General Repairs	9.96	0.00	0.00	0.00	9.96
5961 · 2006 Ford Wildland	458.28	0.00	0.00	0.00	458.28
<b>Total 61010 · Apparatus Maint &amp; Repair</b>	468.24	0.00	0.00	0.00	468.24
61040 · Dues, Fees, Elections, Subscrip	6.05	0.00	0.00	0.00	6.05
61050 · 911 Services	3,253.00	0.00	0.00	0.00	3,253.00
61070 · Equipment Maint & Testing	153.51	0.00	0.00	0.00	153.51
61090 · Fire Fighting Supplies	23.97	0.00	0.00	0.00	23.97
61110 · Fuel	366.45	0.00	0.00	0.00	366.45
61140 · Legal	430.80	0.00	0.00	0.00	430.80
61143 · Accounting	650.00	0.00	0.00	0.00	650.00
61160 · PPE / Uniforms	215.00	0.00	0.00	0.00	215.00
61190 · Utilities	456.40	0.00	0.00	0.00	456.40
<b>Total 61000 · MATERIALS &amp; SERVICES</b>	6,023.42	0.00	0.00	0.00	6,023.42
70000 · PERSONNEL SERVICES					
700010 · Fire Chief Salary	2,000.00	0.00	0.00	0.00	2,000.00
700050 · Workman's Comp	679.68	0.00	0.00	0.00	679.68
700060 · Payroll Taxes - Employer	171.00	0.00	0.00	0.00	171.00
<b>Total 70000 · PERSONNEL SERVICES</b>	2,850.68	0.00	0.00	0.00	2,850.68
71000 · CAPITAL OUTLAY					
71004 · Fire Station Improvements	8,055.37	0.00	0.00	0.00	8,055.37
<b>Total 71000 · CAPITAL OUTLAY</b>	8,055.37	0.00	0.00	0.00	8,055.37
<b>Total Expense</b>	16,929.47	0.00	0.00	0.00	16,929.47
<b>Net Ordinary Income</b>	-14,690.58	0.00	0.00	0.00	-14,690.58
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
74000 · GRANTS (non budgeted)					
74010 · OSFM Staffing	0.00	0.00	0.00	3,794.51	3,794.51
<b>Total 74000 · GRANTS (non budgeted)</b>	0.00	0.00	0.00	3,794.51	3,794.51
75000 · SEISMIC GRANT					
75020 · Architecture & Engineering	0.00	0.00	5,670.00	0.00	5,670.00
75040 · Relocation	0.00	0.00	120.00	0.00	120.00
<b>Total 75000 · SEISMIC GRANT</b>	0.00	0.00	5,790.00	0.00	5,790.00
76000 · HAZMAT GRANT					
76010 · Management	0.00	635.00	0.00	0.00	635.00
<b>Total 76000 · HAZMAT GRANT</b>	0.00	635.00	0.00	0.00	635.00
<b>Total Other Expense</b>	0.00	635.00	5,790.00	3,794.51	10,219.51
<b>Net Other Income</b>	0.00	-635.00	-5,790.00	-3,794.51	-10,219.51
<b>Net Income</b>	-14,690.58	-635.00	-5,790.00	-3,794.51	-24,910.09

**Wolf Creek RFPD**  
**Statement of Activities Budget vs. Actual**

08/12/24

Cash Basis

July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 · Local Gov't Inv Pool-LGIP				
41001 · Permanent Rate	744.29	105,153.00	-104,408.71	0.7%
41009 · Interest	1,106.70	7,500.00	-6,393.30	14.8%
<b>Total 41000 · Local Gov't Inv Pool-LGIP</b>	<b>1,850.99</b>	<b>112,653.00</b>	<b>-110,802.01</b>	<b>1.6%</b>
41120 · Grants				
41121 · Seismic Grant (Reimb)	0.00	1,562,757.00	-1,562,757.00	0.0%
41122 · Hazmat Grant (Reimb)	0.00	203,559.00	-203,559.00	0.0%
<b>Total 41120 · Grants</b>	<b>0.00</b>	<b>1,766,316.00</b>	<b>-1,766,316.00</b>	<b>0.0%</b>
41230 · Surplus Equipment	200.00	50,000.00	-49,800.00	0.4%
43060 · Other Tax Income	187.90			
<b>Total Income</b>	<b>2,238.89</b>	<b>1,928,969.00</b>	<b>-1,926,730.11</b>	<b>0.1%</b>
<b>Gross Profit</b>	<b>2,238.89</b>	<b>1,928,969.00</b>	<b>-1,926,730.11</b>	<b>0.1%</b>
<b>Expense</b>				
61000 · MATERIALS & SERVICES				
61010 · Apparatus Maint & Repair				
0001 · General Repairs	9.96			
5961 · 2006 Ford Wildland	458.28			
61010 · Apparatus Maint & Repair - Other	0.00	7,500.00	-7,500.00	0.0%
<b>Total 61010 · Apparatus Maint &amp; Repair</b>	<b>468.24</b>	<b>7,500.00</b>	<b>-7,031.76</b>	<b>6.2%</b>
61020 · Building Maintenance & Repair	0.00	3,000.00	-3,000.00	0.0%
61030 · Communications	0.00	3,000.00	-3,000.00	0.0%
61040 · Dues, Fees, Elections, Subscrip	6.05	2,000.00	-1,993.95	0.3%
61050 · 911 Services	3,253.00	4,000.00	-747.00	81.3%
61060 · EMS Supplies	0.00	1,000.00	-1,000.00	0.0%
61070 · Equipment Maint & Testing	153.51	5,000.00	-4,846.49	3.1%
61090 · Fire Fighting Supplies	23.97	1,000.00	-976.03	2.4%
61100 · Fire Suppression Equipment	0.00	10,000.00	-10,000.00	0.0%
61110 · Fuel	366.45	6,000.00	-5,633.55	6.1%
61130 · Insurance	0.00	18,800.00	-18,800.00	0.0%
61140 · Legal	430.80	2,000.00	-1,569.20	21.5%
61143 · Accounting	650.00	9,800.00	-9,150.00	6.6%
61150 · Station Supplies	0.00	2,000.00	-2,000.00	0.0%
61154 · Information Technology (IT)	0.00	5,000.00	-5,000.00	0.0%
61160 · PPE / Uniforms	215.00	6,000.00	-5,785.00	3.6%
61170 · Public Relations / Donations	0.00	500.00	-500.00	0.0%
61172 · Fire Prevention	0.00	1,000.00	-1,000.00	0.0%
61180 · Training	0.00	5,000.00	-5,000.00	0.0%
61190 · Utilities	456.40	8,000.00	-7,543.60	5.7%
61220 · Water Supply Maintenance	0.00	1,000.00	-1,000.00	0.0%
61230 · SCBA	0.00	3,000.00	-3,000.00	0.0%
61250 · Miscellaneous	0.00	5,000.00	-5,000.00	0.0%
<b>Total 61000 · MATERIALS &amp; SERVICES</b>	<b>6,023.42</b>	<b>109,600.00</b>	<b>-103,576.58</b>	<b>5.5%</b>
70000 · PERSONNEL SERVICES				
700010 · Fire Chief Salary	2,000.00	51,200.00	-49,200.00	3.9%
700050 · Workman's Comp	679.68	3,000.00	-2,320.32	22.7%
700060 · Payroll Taxes - Employer	171.00	4,391.00	-4,220.00	3.9%
700070 · Personnel Costs	0.00	2,000.00	-2,000.00	0.0%
700080 · Volunteer Reimbursement	0.00	5,000.00	-5,000.00	0.0%
<b>Total 70000 · PERSONNEL SERVICES</b>	<b>2,850.68</b>	<b>65,591.00</b>	<b>-62,740.32</b>	<b>4.3%</b>
71000 · CAPITAL OUTLAY				
71001 · Computers / IT Equipment	0.00	6,000.00	-6,000.00	0.0%
71002 · Radios	0.00	7,500.00	-7,500.00	0.0%
71003 · Apparatus Replacement	0.00	69,000.00	-69,000.00	0.0%
71004 · Fire Station Improvements	8,055.37	100,000.00	-91,944.63	8.1%
71005 · SCBA's	0.00	5,000.00	-5,000.00	0.0%
<b>Total 71000 · CAPITAL OUTLAY</b>	<b>8,055.37</b>	<b>187,500.00</b>	<b>-179,444.63</b>	<b>4.3%</b>
<b>Total Expense</b>	<b>16,929.47</b>	<b>362,691.00</b>	<b>-345,761.53</b>	<b>4.7%</b>
<b>Net Ordinary Income</b>	<b>-14,690.58</b>	<b>1,566,278.00</b>	<b>-1,580,968.58</b>	<b>-0.9%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
72000 · CONTINGENCIES				
72002 · Uncategorized Expenses	0.00	30,000.00	-30,000.00	0.0%
<b>Total 72000 · CONTINGENCIES</b>	<b>0.00</b>	<b>30,000.00</b>	<b>-30,000.00</b>	<b>0.0%</b>
74000 · GRANTS (non budgeted)				
74010 · OSFM Staffing	3,794.51	31,309.00	-27,514.49	12.1%
<b>Total 74000 · GRANTS (non budgeted)</b>	<b>3,794.51</b>	<b>31,309.00</b>	<b>-27,514.49</b>	<b>12.1%</b>
75000 · SEISMIC GRANT				
75020 · Architecture & Engineering	5,670.00			
75040 · Relocation	120.00			
75000 · SEISMIC GRANT - Other	0.00	1,562,757.00	-1,562,757.00	0.0%
<b>Total 75000 · SEISMIC GRANT</b>	<b>5,790.00</b>	<b>1,562,757.00</b>	<b>-1,556,967.00</b>	<b>0.4%</b>
76000 · HAZMAT GRANT				
76010 · Management	635.00			
76000 · HAZMAT GRANT - Other	0.00	203,559.00	-203,559.00	0.0%
<b>Total 76000 · HAZMAT GRANT</b>	<b>635.00</b>	<b>203,559.00</b>	<b>-202,924.00</b>	<b>0.3%</b>
<b>Total Other Expense</b>	<b>10,219.51</b>	<b>1,827,625.00</b>	<b>-1,817,405.49</b>	<b>0.6%</b>
<b>Net Other Income</b>	<b>-10,219.51</b>	<b>-1,827,625.00</b>	<b>1,817,405.49</b>	<b>0.6%</b>
<b>Net Income</b>	<b>-24,910.09</b>	<b>-261,347.00</b>	<b>236,436.91</b>	<b>9.5%</b>

**Wolf Creek RFPD**  
**Transaction Detail Report**  
**July 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>41000 · Local Gov't Inv Pool-LGIP</b>				
<b>41001 · Permanent Rate</b>				
07/15/2024	Josephine County Treasurer	Deposit	General F...	744.29
Total 41001 · Permanent Rate				744.29
<b>41009 · Interest</b>				
07/15/2024	Josephine County Treasurer	Deposit	General F...	3.49
07/31/2024	Oregon LGIP	Dividend	General F...	1,103.21
Total 41009 · Interest				1,106.70
Total 41000 · Local Gov't Inv Pool-LGIP				1,850.99
<b>41230 · Surplus Equipment</b>				
07/01/2024		Sale of old SCBA valves	General F...	200.00
Total 41230 · Surplus Equipment				200.00
<b>43060 · Other Tax Income</b>				
07/15/2024	Josephine County Treasurer	Land sale distribution	General F...	187.90
Total 43060 · Other Tax Income				187.90
Total Income				2,238.89
Gross Profit				2,238.89
<b>Expense</b>				
<b>61000 · MATERIALS &amp; SERVICES</b>				
<b>61010 · Apparatus Maint &amp; Repair</b>				
<b>0001 · General Repairs</b>				
07/15/2024	Walmart	Washer fluid	General F...	9.96
Total 0001 · General Repairs				9.96
<b>5961 · 2006 Ford Wildland</b>				
07/05/2024	Home Depot	Mounting hardware for hose box	General F...	45.16
07/08/2024	Dave Provost	Wildland hose box	General F...	375.00
07/08/2024	Home Depot	Hose box installation	General F...	38.12
Total 5961 · 2006 Ford Wildland				458.28
Total 61010 · Apparatus Maint & Repair				468.24
<b>61040 · Dues, Fees, Elections, Subscrip</b>				
07/01/2024	Oregon LGIP	June transfer fees	General F...	0.10
07/22/2024	Umpqua Bank	Bill pay fee	General F...	5.95
Total 61040 · Dues, Fees, Elections, Subscrip				6.05
<b>61050 · 911 Services</b>				
07/08/2024	City of Grants Pass	911 Services	General F...	3,200.00
07/09/2024	Century Link	Radio tie line	General F...	53.00
Total 61050 · 911 Services				3,253.00
<b>61070 · Equipment Maint &amp; Testing</b>				
07/08/2024	Grainger	Stencil kit for making hose	General F...	47.18
07/09/2024	Grainger	Stencil ink for marking hose	General F...	38.65
07/16/2024	Amazon	Tool repair & marking	General F...	67.68
Total 61070 · Equipment Maint & Testing				153.51
<b>61090 · Fire Fighting Supplies</b>				
07/02/2024	Costco	Bottled water for personnel hydration	General F...	23.97
Total 61090 · Fire Fighting Supplies				23.97
<b>61110 · Fuel</b>				

**Wolf Creek RFPD**  
**Transaction Detail Report**  
**July 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
07/18/2024	Carson Woodbury	Monthly billing	General F...	366.45
	Total 61110 · Fuel			366.45
	<b>61140 · Legal</b>			
07/08/2024	Grants Pass Daily Courier	Inv505534 Budget hearing legal notice	General F...	430.80
	Total 61140 · Legal			430.80
	<b>61143 · Accounting</b>			
07/19/2024	Randy K Jentzsch CPA	Inv12826 BKKG \$400, \$250 PR	General F...	650.00
	Total 61143 · Accounting			650.00
	<b>61160 · PPE / Uniforms</b>			
07/05/2024	Cascade Fire Equipment	SO19062 Pants-Carlton	General F...	215.00
	Total 61160 · PPE / Uniforms			215.00
	<b>61190 · Utilities</b>			
07/08/2024	SOS Alarm	Utilities	General F...	141.90
07/15/2024	Walmart	Oil absorbant	General F...	19.42
07/16/2024	Hunter Communication	Utilities	General F...	153.45
07/18/2024	Pacific Power	Stations & H20 tanks	General F...	141.63
	Total 61190 · Utilities			456.40
	Total 61000 · MATERIALS & SERVICES			6,023.42
	<b>70000 · PERSONNEL SERVICES</b>			
	<b>700010 · Fire Chief Salary</b>			
07/31/2024		Atchley	General F...	2,000.00
	Total 700010 · Fire Chief Salary			2,000.00
	<b>700050 · Workman's Comp</b>			
07/19/2024	SAIF	Inv 1001645522	General F...	679.68
	Total 700050 · Workman's Comp			679.68
	<b>700060 · Payroll Taxes - Employer</b>			
07/31/2024		Atchley	General F...	171.00
	Total 700060 · Payroll Taxes - Employer			171.00
	Total 70000 · PERSONNEL SERVICES			2,850.68
	<b>71000 · CAPITAL OUTLAY</b>			
	<b>71004 · Fire Station Improvements</b>			
07/05/2024	American Industrial Door LLC	Inv 70069 Sta 2 extension	General F...	1,834.50
07/19/2024	Ferguson Electric LLC	Inv486 Sta 2 extension wiring	General F...	1,862.09
07/19/2024	Corey Bassett Construction	Inv 713 Sta 2 extension	General F...	2,540.78
07/19/2024	Corey Bassett Construction	Inv 714 Sta 2 extension	General F...	1,818.00
	Total 71004 · Fire Station Improvements			8,055.37
	Total 71000 · CAPITAL OUTLAY			8,055.37
	Total Expense			16,929.47
	Net Ordinary Income			-14,690.58
	<b>Other Income/Expense</b>			
	<b>Other Expense</b>			
	<b>74000 · GRANTS (non budgeted)</b>			
	<b>74010 · OSFM Staffing</b>			
07/31/2024		B. Carlton	Staffing	3,495.63
07/31/2024		B. Carlton ER Taxes	Staffing	298.88
	Total 74010 · OSFM Staffing			3,794.51
	Total 74000 · GRANTS (non budgeted)			3,794.51

**Wolf Creek RFPD  
Transaction Detail Report  
July 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
<b>75000 · SEISMIC GRANT</b>				
<b>75020 · Architecture &amp; Engineering</b>				
07/23/2024	ZCS Engineering, Inc.	Inv 39291	Seismic	2,275.00
07/23/2024	ZCS Engineering, Inc.	Inv 39261	Seismic	3,395.00
Total 75020 · Architecture & Engineering				5,670.00
<b>75040 · Relocation</b>				
07/08/2024	Secure Space Storage LLC	Inv 7996 Container rental for district equip...	Seismic	120.00
Total 75040 · Relocation				120.00
Total 75000 · SEISMIC GRANT				5,790.00
<b>76000 · HAZMAT GRANT</b>				
<b>76010 · Management</b>				
07/08/2024	A&M Engineering	Inv 15639	HazMat	635.00
Total 76010 · Management				635.00
Total 76000 · HAZMAT GRANT				635.00
Total Other Expense				10,219.51
Net Other Income				-10,219.51
<b>Net Income</b>				<b>-24,910.09</b>